



Lithia Springs High School
2520 East County Line Road • Lithia Springs, GA 30122
Phone (770)651-6700 • Fax (770)732-2644

Dear Parents,

Graduation is one of the most cherished moments of your life and very soon your son or daughter will be achieving this important milestone. I would like to let you know that Herff Jones is our official supplier for the cap & gown attire, graduation announcements and accessories for Lithia Springs High School. For over 90 years Herff Jones has helped guide students through many traditions associated with high school graduation. Herff Jones has the knowledge and experience to help celebrate this special occasion and make your graduation memories a success. We are excited to tell you that the Class of 2020 has a new look for this year! Lithia Springs will be changing their graduation attire; therefore, it is necessary for everyone to order a new cap & gown.

Here is some important information related to the Class of 2020 graduation:

- **Tuesday, September 24: Senior Class Meeting** - Complete information packets will be distributed and reviewed with your student at this time.
- **Friday, October 4: Order Taking** - during all lunch periods.
- **Thursday, November 14: Make Up Order Taking** - during all lunch periods.

There will be a number of HJ representatives at Lithia Springs High School on these dates to assist with any questions, review the order with your student, and deliver several of the items that are available on order day. We encourage you to share in your child's excitement and participate with them in completing their order form so they are ready to turn it in on one of the above mentioned dates. If your Senior has not had the opportunity to order a class ring they will be able to do so at this time.

A minimum of \$80.00 is required to place a deposit on your order at school. If your order is less than \$80.00, payment of the order in full is required at the time the order is placed. The remaining balance for your items is due by January 31, 2020. Herff Jones offers an interest free payment plan to assist you and they accept several methods of payment (cash/check/money order/credit card). For more detailed information about ordering, important dates, and payment information visit the Herff Jones website at www.highschool.herffjones.com or call their office located in Kennesaw at 770-795-1626. They will be happy to assist you.

I am pleased to have this opportunity to inform you of these important upcoming events. I look forward to the school year ahead and being able to share in this great accomplishment for your Senior and your family.

Sincerely,

Albert Lindsey Jr.
Principal